

26th September, 2011

Dear Parents / Guardian,

Secondary One Parents' Night

In order to let parents have a better understanding of the children's adaptation and learning condition since transiting to secondary school, a Parents' Night is going to be held.

We now cordially invite you to join this meaningful gathering. Please kindly fill in the reply slip and ask your child to return to his/her class teacher on or before 26th September. The programme of the function is appended below for your information.

- A. Date: 14th October, 2011 (Friday)
B. Time: 1900 – 2030
C. Venue: School Hall (1/F)
D. Programme:
i) Sharing the snapshots of school life
ii) Talk on the common adaptation problems of S1 students
iii) Report on the students' learning progress

We look forward to your whole-hearted support.

Yours faithfully,

Ms Kwok Pui Ning,
Head of Student Support Division
For Mr Tsui Fook Keung, Head of School

Reply Slip

I * would / would not attend the S1 Parents' Night and my child * would / would not accompany me to the gathering. (Number of parents attending the Parents' Night: _____ (for the one who attend only))

Student Name: _____

Class (Class No.): _____ () Date: _____

Parent's / Guardian's Signature: _____

致：各位家長

中一級家長晚會

為使家長了解學生入讀本校至今的校園生活適應及學習狀況，和加強學校與家長之間的溝通，為此特具函恭請 台端出席「中一級家長晚會」。

敬請填妥回條，並於九月廿六日或之前交回 貴子弟之班主任。謹將晚會當晚程序臚列如後，以供查照，敬希 早日賜覆為荷！

晚會程序

- 一. 日期：二零一一年十月十四日 (星期五)
- 二. 時間：下午七時正至八時三十分
- 三. 地點：本校禮堂
- 四. 程序：i) 分享校園生活點滴
ii) 中一學生常遇的適應問題講座
iii) 匯報學生學習進展

校長 徐福強 謹啟

(學生支援部負責人 郭佩齡 代行)

二零一一年九月廿六日

覆函

本人將 * 出席 / 不出席 貴校舉行的「中一級家長晚會」，而 敝子弟 * 會 / 不會 陪同出席。(家長出席人數：_____ 位 (只供出席者填寫))

此覆

學生姓名：_____ 日期：_____

班別：_____ 班號：_____

家長或監護人簽署：_____